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THE MONROVIA CITY CORPORATION
CITY HALL, TUMAN BOULEVARD
MAIL BOX 9029
MONROVIA, LIBERIA

262281/261022

ORDINANCE NO 1

Whereas, the sanitary condition and appearance of Monrovia, the Nation's Capital, deteriorated; and whereas, residents of Monrovia have called from time to time for movement in the collection of garbage and the general appearance of the City. NOW THEREFORE; it is ordained that effective November 15, 1975:

1. Garbage shall be disposed of ONLY at sites designated by Monrovia City Corporation. The public shall be permitted to dispose garbage at the said designated sites between the hours of 5:00 P.M and 6:00 A.M. anyone who violates this provision shall be subject to a fine of \$100 dollars for each offence.

2. No selling of food stuff on the street, sidewalk or through Government offices within the City shall be permitted. Items affected by this ordinance include such edibles as: oranges, bananas, corn, cassava, peanuts, sugarcane, avocados (butter pear), coconuts, candy, cigarettes, Chiclets, Fish, and other sea food; etc. Anyone found guilty of violating this provision shall be subject to a fine of not less than \$ 5.00 for each offence.
3. Littering, (the dropping of trash) by pedestrians or motorists within the City limits is strictly prohibited. Anyone found guilty of littering shall pay a fine of not less than \$ 10.00 and not more than \$ 25.00.
4. Occupants (whether owners or lessee) of residents, commercial houses and factories of all types, religious and all civic buildings are required to clean around and in front of their premises up to the sidewalks to keep them clean at all times. Cleaning shall include the trimming all hedges and trees and cutting of grass on their property. No dump sites on those property shall be permitted.

The City Government shall bear the responsibility of cleaning sidewalks and streets ONLY. Any owner, lessee, or occupants found violating provision shall be subject to a fine of not less than \$ 10.00 and not more than \$ 50.00.

5. The owner of a vacant lot or other undeveloped parcel of land in the city limits is required to keep the property clean at all times. Grass on vacant lots must be kept at lawn level, and no dumping of refuse undeveloped property shall be permitted except where it is authorized by the City Government. Where an owner of undeveloped real estate fails to keep his/her property clean, the City government shall perform the task. A bill or a receipt will be issue of the delinquent owner. Legal proceedings shall be taken against the owner who fails to pay after thirty days.
6. Owners of lessees of residences, commercial houses and factories of all types and description are require to paint the exterior of their property by December 15, 1975 and every twelve months thereafter.
7. The use of dump sites and undeveloped property as toilets is strictly prohibited. Anyone found violating this ordinance shall be subject to a fine of not less than \$ 5.00 and not more than \$ 10.00
8. The City Government shall give notice to owners of Old dilapidated and abandoned vehicles to have them removed from the streets of the city by them within thirty days of the notice.

Upon failure of the owner to comply, the City Government shall remove said vehicles and dispose of them without any responsibility to the city Government

9. Owners of dogs shall retain them within the confines of their property. Any dog found at large on the streets and sidewalks of the City shall be impounded or disposed of if possessed with a contagious disease. Dogs impounded shall be released upon payment of a fine of \$ 5.00

10. Auto repair on sidewalks and in the streets of the city is strictly prohibited. Anyone found using streets, sidewalks, vacant lots and other public places within the city as a makeshift garage shall be subject to a fine of not less than \$ 25.00 and not more than \$ 50.00 and ordered to vacate such premises at once.

11. To further enhance the cleanliness of the city Markets, marketers shall be allowed to operate from 6 a.m. – 6 p.m. Mondays through Saturdays. Selling on Sundays in various markets in the City is strictly prohibited. Violators of this provision shall be subject to a fine of not less than \$ 10.00 and not more than \$ 20.00 for each offence.

Done at the Monrovia City Hall this 27th day of October, A.D. 1975
Sgd. Edward A. David
MAYOR, MONROVIA CITY CORPORATION

Attested: Sgd. E. Jonathan Goodrich
MINISTER OF LOCAL GOVERNMENT & RURAL
DEVELOPMENT AND URBAN RECONSTRUCTION

Approved: Sgd. W.R. Tolbert, Jr.
PRESIDENT OF LIBERIA

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ORDINANCE NO. 2

AN ORDINANCE MAKING IT A MISDEMEANOR FOR ANY PERSON OR PERSONS
BUSINESS ORGANIZATION OR A COMBINATION OF BUSINESS ORGANIZATION TO
ADVERTISE THEIR PRODUCTS WITHIN THE CITY LIMITS OF MONROVIA WITHOUT
REGISTRATION WITH THE MONROVIA CITY CORPORATION.

Be it ordained by the common Council of the Monrovia City Corporation:

Section 1. Definition of Terms; For the purpose of this ordinance:

- a. "Person or persons" means an individual or an aggregate of individuals doing business for profit;
- b. "Business organization or a combination of business organizations" means and includes one or more incorporated or unincorporated, partnership or co-operative association doing business for profit.
- c. "Advertise" means giving notice to inform or notify, giving public notice of, or announcing publicly;
- d. "Products" means and includes unprocessed goods, manufactured goods, industrial wares, food or the likes; and
- e. "Registration" means and includes securing permit from the appropriate authorized representative of the Monrovia City Corporation after paying the required fee.

Section 2. That from and immediately after the passage of this Ordinance:

- a. It shall be an unlawful business practice for any person or persons, business organization or combination of business organizations to advertise their products on public streets, public private property or on national enclave by Billboard or banner, within the city limits or Monrovia, without an annual registration permit from the Monrovia City Corporation.
- b. Any person or persons, business organization or a combination of business organizations advertising by billboard, neon, and other lighted electric signs shall pay for registration permit an annual fee in accORDINANCE with the following specifications;
 1. Billboard, etc. measuring up to 3' x 3' \$ 25.00
 2. Billboard, etc. measuring up to 4' x 12' \$ 35.00
 3. Billboard, etc. more than 4' x 12' \$ 50.00

"TRUE COPY OF THE ORIGINAL"

Section 3. For the purpose of this Ordinance

- a. Any person or persons, business organization or combination of business organizations found engaging or attempting to engage in advertising or like activities in violation of this Ordinance shall be a misdemeanor.

- b. Any person or persons; business organization or a combination of business organization found liable of the offense shall be subject to a fine of not more than fifty dollars (\$ 50.00) per billboard and said billboard shall be confiscated by the Monrovia City Corporation and the cost of such confiscation and or removal shall be charged to the person or persons involved in addition to the fine.

SECTION 4. That any person or persons who advertise by banners for special programs or projects shall pay a fee of \$ 50.00 per billboard and the advertisement. Anyone advertising by banners shall remove said advertising materials from the streets or other places two days after the program, or shall be subject to a fine of not less than \$ 10.00 plus double the daily rate for each day of violation.

SECTION 5. Any person or persons, company, business organization who fails to register with the City Government for advertising by billboard or banner within the City shall be subject to a fine of \$ 25.00 per banner and \$ 50.00 per billboard and the cost of such confiscation/removal charged to person or persons.

SECTION 6. For the purpose of this Ordinance

The Monrovia City Corporation reserves the right to approve or to deny the locations of billboards for advertising purposes. Any ordinance to the contrary notwithstanding.

Done this 23rd day of January

A.D. 1979 in the Council Chamber of the Monrovia City Corporation

Sgd: Francois D.M. Borton

CHAIRMAN, MONROVIA CITY COUNCIL

APPROVED: Sgd. Edward A. David

MAYOR, MONROVIA CITY CORPORATION

ATTESTED: Sgd. Samuel D. Hill

MINISTER, LOCAL GOVERNMENT, RURAL
DEVELOPMENT & URBAN RECONSTRUCTION

APPROVED: Sgd. William R. Tolbert, Jr.

PRESIDENT OF THE REPUBLIC OF LIBERIA

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AN ACT TO REPEAL THE ACT CREATING THE COMMONWEALTH DISTRICT OF
MONROVIA AND TO CREATE IN LIEU THEREFORE THE CITY OF MONROVIA,
COUNTY OF MONTSERRADO AND TO GRANT IT A CHARTER.

It is enacted by the Senate and House of Representatives of the Republic of Liberia, in
Legislature assembled:

SECTION 1. The Act approved February 8, 1922 entitled “AN ACT TO CREATE THE AREA
KNOWN AS THE CITY OF MONROVIA A COMMONWEALTH DISTRICT” be and the same
is thereby repealed.

SECTION 2. From and immediately after the passage of this ACT, the Commonwealth District of
Monrovia, within Montserrado County, Republic of Liberia, be and is hereby seated a body politic
and corporate under the name and style of the City of Monrovia, and in such name it may sue and
be sued, plead and be impleaded, and do all other rights that are usually done by similar bodies
corporate.

SECTION 3. The Chartered officers of the Municipal Government shall consist of a Mayor and a
common Council imposed of eleven members, one of whom shall be elected the said Council as
its Chairman. The chartered officers must be citizens of Liberia not less than eighteen years old
and must be residents of said City for at least the Calendar year and must own real property to the
value not less than \$ 1,000.00 (one thousand dollars) within the city.

SECTION 4. The City of Monrovia shall have jurisdiction within its corporate bounds; the
corporate bounds shall be the same area which comprised the bounds of the commonwealth
District, and in case it should be necessary executive lawful process without the bounds of said
limits given and in that case, any Justice of the peace within the County may issue judicial process
on representation any City Officer being made to him, and the same may be executed by any
constable of said County.

SECTION 5. The City of Monrovia shall have full powerful and authority to make and fulfill
contracts, take and hold personal and personal estate to the value of ten million dollar, subject to
the approval of the President, it shall approves all necessary municipal laws and ordinances and
levy taxes, such taxes as may be necessary for City purposes; and shall perform all other necessary
acts not incompatible with the general laws of this Republic.

ORDINANCE NO. 3

AN ORDINANCE MAKING IT A MISDEMEANOR FOR HAWKERS OR PEDDLERS AND PETTY TRADERS TO DO BUSINESS WITHIN THE CITY LIMITS OF MONROVIA WITHOUT SECURING PERMITS FROM THE MONROVIA CITY CORPORATION

Be it ordained by the Common Council of the Monrovia City Corporation.

Section 1. Definition of Terms; For the purpose of this Ordinance:

- a. "Hawkers or Peddlers" means and includes individuals who offer their goods for sale to the public by either shouting their fares on the streets or going from door to door;
- b. Petty Traders means small business people normally selling their goods or fares on the sidewalks or shoulders or the streets; and
- c. Permit means and includes a license for a fee.

SECTION 2. That from and immediately after the passage of this Ordinance

- a. It shall be an unlawful business practice for hawkers or peddlers and petty traders to do business within the City limits of Monrovia without securing permits at \$ 20.00 each from the Monrovia City Corporation.
- b. Any hawkers or peddlers and petty traders found engaging or attempting to engage in the offering of their goods or wares for sale to the public without permit shall be guilty of a misdemeanor.
- c. Any hawkers or peddlers and petty traders found liable of the offense shall be subject to a fine of not more than \$ 50.00

Section 3. For the purpose of this Ordinance

The Monrovia City Corporation reserves the right to approve or to deny the locations hawkers or peddlers and petty traders shall offer their goods or wares for sale to the public. Any Ordinance to the contrary notwithstanding

Done this _____ day of _____ A.D. 1972
In the Council Chamber of the Monrovia City Corporation

Signed: _____

Francis L.M.Horton
Chairman, Monrovia City Council

Approved: _____

Edward A. David
Mayor, Monrovia City Corporation

Attested: _____

Samuel D. Hill
MINISTER, LOCAL GOVERNMENT
RURAL DEVELOPMENT & URBAN RECONSTRUCTION

APPROVED: _____

WILLIAM R. TOLBERT, JR.
PRESIDENT OF THE REPUBLIC OF LIBERIA

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ORDINANCE NO. 4

AN ORDINANCE DECLARING FEBRUARY SIXTEEN A HOLIDAY WITHIN THE CITY OF MONROVIA

Whereas from 1855 to 1922 the City of Monrovia existed as a Municipal Government; and whereas the Legislature Act of February 8, 1922 abolished thereof a Commonwealth District with a Commissioner who served as Ceremonial head of eh Commonwealth District and

Whereas the Legislative Act approved July 19, 1973 and published August 16, 1973 repealed the 1922 Act creating the Commonwealth District of Monrovia and created in lieu thereof, the City of Monrovia, Montserrado County has granted it a charter, thus restoring the Municipal status with an elected Mayor and eleven councilors; and

Whereas the first Mayor and eleven councilors of Monrovia City Corporation in 53 years were inaugurated on February 16, 1976 and thus restoring to the residents their right to manage the affairs of their City; and therefore it is ordained by the Common Council of Monrovia City Corporation, that the 16th day of February each year be declared a holiday with the city of Monrovia to be known as “Monrovia Day,” to generate a sense of identity and to increase the level of awareness, of the residents and thus accelerate the pace of development in the city.

That the Monrovia Day be celebrated with appropriate programs and that the Mayor of the city of Monrovia give the State of the city message in which he/she shall report to the residents the activities including the progress made and problems encountered during the period under review. The Mayor shall at the same time present his programs for the ensuing year.

Done in the Council Chamber of the Monrovia City Corporation this 23rd day of January, A.D. 1979.

Sgd; Francis L.M. Horton
Chairman, Monrovia City Council

Approved: Sgd: Edward A. David
Mayor, Monrovia City Corporation

Attested: Sgd: Samuel D. Hill
Minister, Local Government, Rural
Development & Urban Reconstruction.

ORDINANCE NO. 5

CITY ORDINANCE PROHIBITING BEGGING ON THE STREETS AND IN PUBLIC PLACES IN MONROVIA

Whereas, the growing number of beggars in the streets and public places of Monrovia adds to the problems of vagrancy, waywardness, and thus distractions from the City the enterprising spirit of “self-reliance “and

Whereas, a large number of these beggars are disabled, un-desirable aliens who have seemingly entered the Country illegally and

Whereas, this situation effects the image of the national capital, yea the pride of the entire Nation;

The common Council of the Monrovia City Corporation has resolved to take action necessary to rehabilitate the beggars, wayward, and prostitutes:

NOW, THEREFORE, BE IT ORDAINED BY THE COMMON COUNCIL OF THE CITY OF MONROVIA, THAT EFFECTIVE JANUARY 1, 1978:

1. An all-out effort shall be made to take the beggars and wayward off the streets and secure them in suitable places for the purpose of rehabilitation.
2. Any beggar or wayward who resist rehabilitation shall be declared a vagrant and shall be dealt with according with the prescribed law.
3. The vagrancy Law of the Republic of Liberia shall be rigidly adhered to, and begging or any form of waywardness shall constitute acts of vagrancy.
4. A special community program shall be conducted to solicit funds, clothing, food and other items for the rehabilitation of beggar and wayward. Such program shall be buttress existing groups, projects or programs dedicated to similar purpose.

Done at the Monrovia City Hall this 23rd day of December, A.D. 1977.

Sgd; Francis L.M. Horton
Chairman, Monrovia City Council

Approved: Sgd: Edward A. David
Mayor, Monrovia City Corporation

Attested: Sgd: Samuel D. Hill
Minister, Local Government, Rural
Development & Urban Reconstruction.

Approved: Sdg. William R. Tolbert, Jr.
President of the Republic of Liberia

ORDINANCE NO. 7

ORDINANCE REQUIRING RESIDENTS/BUSINESSES WITHIN THE LIMITS OF THE MONROVIA CITY CORPORATION TO PAY A MONTHLY GARBAGE COLLECTION AND DISPOSAL FEES TO THE CORPORATION

WHEREAS, the effective collection and proper disposal of garbage can contribute to the health of the residents of the city Corporation as well as its beautification and orderliness; and

WHEREAS, it is in the best interest of the residents of the city corporation to ensure the proper collection and disposal of garbage within the city limits of the said corporation;

NOW THEREFORE BE IT ORDAINED by the Mayor and common Council of the Monrovia City Corporation in Council assembled:

1. That all residents/businesses with the city corporation shall pay a monthly fee for garbage collection and disposal as follows:
 - a. Cinemas, places of amusement, industrial/manufacturing, fishing, construction and mining..... \$ 75. 00
 - b. Embassies and International Organizations
..... \$ 50. 00
 - c. General Merchandise stores \$ 35.00
 - d. Government Ministries and Agencies, Public Corporation, LFA, Federation of Transport Association..... 100.00
 - e. Banks and Insurance
Company..... \$ 50.00
 - f. Laundry and Dry Cleaning, Printing Press, Book Stores and Stationery stores \$ 35.00
 - g. Hotels, Restaurants and Bars – 1st Class..... \$ 150.00
2nd Class \$ 50.00
3rd Class \$ 25.00
 - h. Hospitals and Clinics
1st Class \$ 50.00
2nd Class \$ 25.00
3rd \$ 15.00
 - i. Garage
Large \$ 50.00
Medium \$ 25.00
Small \$ 15.00
 - j. Accounting
Firms..... \$ 25.00
Advertising Firms \$ 25.00
Architectural Firms..... \$ 25.00

k. Residential homes..... \$ 5.00

- 2. BE IT ORDAINED: that all fees/taxes specified in this Ordinance shall fall due on the 5th day of every month and shall become delinquent after the 15th of said month. Any person found delinquent shall, upon conviction before the City Court, pay a fine not exceeding 50% of the amount levied, and upon failure to pay such fine the delinquent shall be committed to the common jail for Montserrado County until said fine is paid.
- 3. BE IT FURTHER ORDAINED: that this ordinance shall be cited as ordinance NO. 7. Garbage collection and Disposal ordinance and it shall take effect immediately upon its publication by the Mayor, subject to review by the council in the future based on economic condition.

Any Ordinance to the contrary notwithstanding

Done 1st day of February, A.D. 1988.
IN THE CITY COUNCIL CHAMBER OF THE MONROVIA
CITY CORPORATION

SIGNED: _____
Keith S. Wilson
CHAIRMAN, MONROVIA CITY COUNCIL

APPROVED: _____
L. Kwiah Johnson, Jr
MAYOR, MONROVIA CITY CORPORATION

APPROVED: _____
DR. SAMUEL KANYON DOE
PRESIDENT, REPUBLIC OF LIBERIA
ORDINANCE NO. 8

ORDINANCE REQUIRING RESIDENTS/BUSINESSES WITHIN THE LIMITS OF THE
MONROVIA CITY CORPORATION TO PAY CONSTRUCTION REGISTRATION FEE AND
REAL ESTATE TAXES

TO THE CORPORATION

WHEREAS, in keeping with zoning Laws and city planning programme, it has become necessary to henceforth register all new construction within the limits of the city corporation to determine whether all such construction activities conform with the zoning Laws of Liberia; and

WHEREAS, this will enable the city corporation to easily determine and identify ownership of said constructions and to adequately plan infrastructural and development which will be inclusive of street layouts, numbering and naming of such streets as well as for census taking;

NOW THEREFORE, BE IT ORDAINED by the Mayor and common council of the Monrovia City Corporation in Council assembled:

1. That all new construction within the city corporation shall be subject to a registration fee of \$ 200.00 (TWO HUNDRED DOLLARS) per annual.
2. That the Monrovia City Corporation shall levy an annual city Real Estate Tax on all immovable properties within the city limits of the corporation as follows:
 - a. Commercial building..... 1% of assessed value
 - b. Industrial use..... 1% of assessed value
 - c. Residential buildings..... 1% of assessed value
 - d. Unimproved land..... 5% of assessed value
3. BE IT ORDAINED: that all fees/taxes specified in this ordinance shall fall due on the 5th day of the month of the calendar year and shall become delinquent after the 15th of said month. Any person found delinquent shall upon conviction before the city court, pay a fine not exceeding 50% of the amount levied, and upon failure to pay such fine, the delinquent shall be committed to the common jail for Montserrado County until said fine is paid.
4. BE IT ORDAINED: that this Ordinance shall be cited as ordinance NO. 8 construction Registration and City Real Estate Tax ordinance and it shall take effect immediately upon its publication by the Mayor, subject to review by the Council in the future based on economic condition.

Any ordinance to the contrary notwithstanding

Done 1st day of February, A.D. 1988.

IN THE CITY COUNCIL CHAMBER OF THE MONROVIA
CITY CORPORATION

SIGNED: _____

Keith S. Wilson
CHAIRMAN, MONROVIA CITY COUNCIL

APPROVED: _____

L. Kwiah Johnson, Jr
MAYOR, MONROVIA CITY CORPORATION

APPROVED: _____

DR. SAMUEL KANYON DOE
PRESIDENT, REPUBLIC OF LIBERIA

ORDINANCE NO. 10

ORDINANCE REQUIRING LOTTO WINNERS, RECEIVERS AND BOOTH TOGETHER WITH SLOT MACHINES WITHIN THE LIMITS OF THE MONROVIA CITY CORPORATION TO PAY A LEVY TO THE CORPORATION

WHEREAS, Lotto winners/receivers/booths together with slot machines are those individuals or group of individuals or stands or machines operated by individuals engaged in games of chance on designated streets or places within the limits of the city corporation; and

WHEREAS, by virtue of their activities, said individuals do utilize or benefit from services provided by the city corporation;

NOW THEREFORE, BE IT ORDAINED by the Mayor and common council of the Monrovia City Corporation in Council assembled:

1. That all winners of Lotto within the limits of the City Corporation shall pay two percent (2%) ta on all winnings.
2. That the city corporation shall levy a monthly fee on the below listed operations within the limits of the city corporation as follows:

- a. Each lotto Booth..... \$ 5. 00
- b. Each Lotto Receiver..... \$ 5.00
- c. Each Slot Machine..... \$ 10.00

3. BE IT ORDAINED that all fees/taxes specified in this ordinance shall fall due on the 5th day of every month and shall become delinquent after the 15th of said month. Any person found delinquent shall upon conviction before the city court, pay a fine not exceeding 50% of the amount levied, and upon failure to pay such fine, the delinquent shall be committed to the common jail for Montserrado County until said fine is paid.